



**STATE INFRASTRUCTURE AND INDUSTRIAL DEVELOPMENT
CORPORATION OF UTTARAKHAND LIMITED (SIIDCUL)**

29 , IT Park, Dehradun-248001

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Recruitment Notice – 01 / 2016

State Infrastructure and Industrial Development Corporation of Uttarakhand Limited (SIIDCUL) is a Government of Uttarakhand enterprise engaged in industrial development activity in the State of Uttarakhand. Applications are invited from eligible candidates in the prescribed form for recruitment of following vacant posts in SIIDCUL:-

Sl.	Post	Pay Band and Grade Pay	Category	No. of Post
1.	Dy. General Manager (Technical)	15600-39100 (Grade Pay-7600)	UR	01
2.	Dy. General Manager (Commercial)	15600-39100 (Grade Pay-7600)	UR	01
3.	Architect/ Planner	15600-39100 (Grade Pay-6600)	UR	01
4.	Assistant General Manager (HR)	15600-39100 (Grade Pay-6600)	UR	01
5.	Manager (Accounts)	15600-39100 (Grade Pay-5400)	UR	01
6.	Assistant Manager (HR)	9300-34800 (Grade Pay-4800)	UR	01
7.	Assistant Manager (IT)	9300-34800 (Grade Pay-4800)	UR SC OBC	05 02 01
8.	Accountant	9300-34800 (Grade Pay-4200)	UR SC OBC	03 02 01

1. Age:

The candidate must have attained minimum age of 21 years as on 01.01.2016. The maximum age limit as on 1st January, 2016 shall be 45 years for posts carrying grade pay of Rs.7600/- or 6600/- (1, 2, 3 and 4) and 42 years for posts carrying grade pay of Rs.5400/-, Rs.4800/- or Rs.4200/- (5, 6, 7 and 8). Relaxation in age will be admissible as per rules of Government of Uttarakhand to the candidates belonging to Scheduled Caste, Scheduled Tribe and Other Backward Classes. Government servants must submit their application through proper channel. In case of departmental staff relaxation in maximum age may be granted, in suitable cases, as per relevant rules of the Company.

2. Qualification / Experience:

The candidate must possess the minimum qualification (s) and experience as prescribed herein below for particular post:-

Sl.	Post	Minimum Qualification (s)	Experience
1.	Dy. General Manager (Technical)	Should have a Bachelor's Degree in Civil Engineering from a recognised University or deemed university or an institution recognised by UGC/AICTE.	Minimum 10 Years Post Qualification Experience.
2.	Dy. General Manager (Commercial)	Should have a Bachelor's Degree in Engineering from a recognised University or deemed university or an institution recognised by UGC/AICTE. "OR" should be a MBA or equivalent with major specialization in Marketing from a University/Deemed University or from any other institution recognised for this purpose by the UGC/ AICTE of minimum 2 years duration.	Minimum 10 Years Post Qualification Experience

3.	Architect/ Planner	Should have a full time regular Bachelor's degree in Architecture from a recognised University or deemed university or an institution recognised by UGC/AICTE for this purpose and should be registered with Council of Architecture.	Minimum 8 Years Post Qualification Experience.
4.	Assistant General Manager (HR)	Must be a MBA or a Post Graduate Degree/Diploma (PGDM) of minimum 2 years duration with major specialization in HR/Personnel Management/Industrial Relations/Social Work from a University/Deemed University or from any other institution recognised for this purpose by the UGC/ AICTE.	Minimum 8 Years Post Qualification Experience.
5.	Manager (Accounts)	Must be a qualified CA or ICWA or should have a MBA degree or a PGDM of minimum 2 years duration with major specialization in Finance from any University/Deemed University or from any other institution recognised for this purpose by the UGC/ AICTE or should be a M.Com from any University/Deemed University.	Minimum 5 Years Post Qualification Experience.
6.	Assistant Manager (HR)	Must be a MBA or a Post Graduate Degree/Diploma (PGDM) of minimum 2 years duration with major specialization in HR/Personnel Management/Industrial Relations/Social Work from a University/Deemed University or from any other institution recognised for this purpose by the UGC or AICTE.	Minimum 3 Years Post Qualification Experience.
7.	Assistant Manager (IT)	Should have a full time regular Bachelor's Degree in Engineering (Computer Science / Computer Engineering / IT/Electronics /Electronic and Communication.) "OR" Full time regular Bachelor's Degree in Computer Application (BCA).	Minimum 3 Years Post Qualification Experience
8.	Accountant	Bachelor Degree in Commerce / BBA (Finance) from any recognised University/Deemed University.	Minimum 2 Years Post Qualification Experience.

3. Selection Procedure:

Selection will be made on the basis of Interview from the shortlisted eligible candidates.

4. General Instructions:

- 4.1 A hand on working experience in a computerized environment is essential.
- 4.2 The candidate must possess fair knowledge of usages of spoken and written Hindi and English.
- 4.3 All the qualifications should have been obtained from some recognised Institution/Board/University otherwise it would not be considered.
- 4.4 No person shall be recruited unless he/ she is in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of official duties. Before a candidate is finally approved for appointment he/ she shall be required to produce a medical certificate of physical fitness.
- 4.5 A male candidate who has more than one wife living or a female candidate who has married a person already having a wife living shall not be eligible for the recruitment.
- 4.6 Applicant who is claiming to be from a or related to any specific category must submit the relevant certificate to this effect in the prescribed format issued by the competent officer/authority of the Uttarakhand State along with the application form otherwise he or she would be considered as a candidate from general category and no application subsequently submitted for change in category shall be entertained.

- 4.7 Just because applicant fulfils the eligibility criteria may not be sufficient for being called for written test and/or interview. In case the number of applicants is high applicants may be shortlisted based on qualifications and experience etc. of the individual applicant and keeping in mind the number of posts to be filled.
- 4.8 Condition regarding upper age limit may be relaxed in case of eligible departmental candidates.
- 4.9 Unless otherwise mentioned elsewhere applicants called for written test and/or interview shall have to bear travel expenses and other expenses for appearing in written test and/or interview themselves and shall not be reimbursable.
- 4.10 Any legal proceeding for any dispute or claim regarding this advertisement and/or regarding application(s) received on the basis of this advertisement can only be initiated in a court /tribunal /forum situated in Dehradun and having jurisdiction over the matter.
- 4.11 Applicant found indulging in any sort of lobbying or attempting to take any undue advantage of whatsoever manner shall be considered ineligible for recruitment.
- 4.12 For one post applicant shall submit only one application. In case where applicant submits more than one application for one and same post all his applications may be considered as ineligible.
- 4.13 Application found incomplete, wrongly filled, in any way giving confusion or unsigned or received late may not be considered.
- 4.14 If due to incomplete/wrong/unclear present address or e-mail address submitted by the applicant any information is not received by the applicant, SIIDCUL shall not be responsible for that.
- 4.15 Only those applications which have been received in prescribed manner and form shall be considered.
- 4.16 SIIDCUL shall not be responsible for not considering any application received late or those lost in transit.
- 4.17 Application by Government servant should be forwarded only through proper channel. Along with application a certificate to the effect that no disciplinary proceeding or vigilance matter is pending against the applicant shall be submitted. Where for some reason application could not be forwarded through proper channel at the time of applying, at the time of interview "No Objection Certificate of the Department" shall have to be submitted by the applicant.
- 4.18 SIIDCUL shall always have the right to cancel the recruitment process completely or partially at any time or stage without assigning any reason.

5. Form and Mode of Application:-

- 5.1 Applications will be entertained only on prescribed form, which may be downloaded from the website (www.siidcul.com) of the company. The application shall be submitted online in the prescribed manner after duly filling in all the details.
- 5.2 **A printout (hard copy) of the application submitted online would also mandatorily have to be submitted duly signed along with self attested copies of testimonials of academic qualifications, experience etc. In case the printout (hard copy) is not received within the due date and time such online application would not be considered as valid.**
- 5.3 **In case of difficulty in submitting application online, the applicant may also submit the application in the prescribed format by speed post or registered post or personally by hand.**
- 5.4 The selection of the candidates will be provisional till they submit their original documents in proof of their qualification, experience etc. for verification.
- 5.5 The last date for submission of duly completed application before the **Managing Director, State Infrastructure and Industrial Development Corporation of Uttarakhand Limited (SIIDCUL), 29, IIE Sahastradhara Road (IT Park), Dehradun-248001 is 4th February, 2016 by 4.30 P.M.** Applications received after the last date shall be rejected summarily. The

envelope containing application should be superscripted, "**Application for Recruitment of (Name of Post) – 2016**".

6. Applicants who would be called for interview shall be intimated about the date, time and place of interview by post and/or e-mail as per the address/e-mail given in the application. Therefore please ensure that address and e-mail given in the application is complete and valid.

**Managing Director
SIIDCUL**

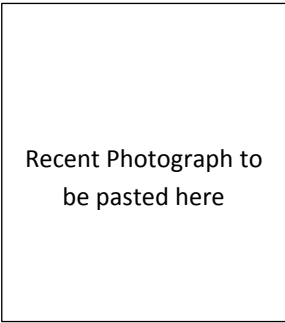
APPLICATION FOR THE POST OF

1 **Name:**

2 **Father's Name:**

3 **Address for correspondence:**

.....Pin



4 **Phone/Mobile:** **Email:**

5 **Date of Birth:** (As per High School certificate) **6 Age as on 01.01.2016:**

.....Year.....MonthDays

DD/MM/YEAR

7 **Gender: (Male / Female)** **8 Are you a citizen of India:**

9 **Mention your category:** **10 (a) Marital Status:**

i.e. S.C./S.T./O.B.C. and enclose copy of relevant certificate.

(b) If married, state whether you have more than one wife living/ or married to a person already having a wife living:

11. Particulars of Educational Qualifications from High School onward:

Name of Examination	Name of Board/ University/Institution	Subjects	Year	Percentage of Marks and Grade or Division

12. Particulars of Experience (If any):

Name of Employer	Name of post held	From – To (Mention Period of Service)	Pay Scale / Last Pay Drawn

Declaration by the Candidate

I hereby declare that all the details given above are true to my knowledge and belief and in case any detail is found false, my candidature may be cancelled and I also declare that even after my appointment if anything is found false, then also my services may be terminated.

Date:

Place:

Signature of the Candidate